

MARIA I. ANDREWS

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EDUCATION: COLLEGE OF CHARLESTON GRADUATE SCHOOL Charleston, SC
Masters of Education in Languages Dec. 2006

COLLEGE OF CHARLESTON Charleston, SC
Bachelor of Arts in Spanish Dec. 1994

Escuela de Idiomas Gran Vía,
Studies in Spanish Literature. Madrid, Spain
1986-87

EMPLOYMENT: Adjunct Spanish Instructor, College of Charleston, SC, August 2009-present.
Basic Coordinator/Visiting Instructor, College of Charleston, Charleston, SC.
Aug. 2007- Aug. 2009.
Adjunct Spanish Instructor, College of Charleston, Charleston, SC.
Aug. 2001 - Aug. 2007.
Spanish Instructor, Levels 101 and 102, Citadel, Charleston, SC. 2000.
Human Resource Coordinator/Translator, TruGreen LandCare, Charlotte,
NC. 1996-1999.
Managed all issues dealing with new-hires, training and benefits for Hispanic
employees.
Private Spanish Tutor, Mecklenburg County Schools, Charlotte, NC
Tutored Spanish to high school students. 1998-1999.
Private Spanish Tutor for Attorneys, San Francisco, CA. 1996-7.
Assisted and taught Spanish to attorneys having Hispanic clients.
Spanish Teacher, Levels I & II, Charleston County School District, Lincoln
High School, McClellenville, SC. 1995-6.
Spanish Translator, Department of Social Services, Charleston, SC
Translated applications and assisted Hispanic migrant workers. 1989-1990.
Private ESL Tutor, Madrid, Spain. 1986-1989.
Tutored English as a Second Language to flight attendants for Iberia Airlines.

**SEMINARS/
WORKSHOPS:**

Foreign Language Proficiency
Testing in a Foreign Language Classroom
Progressive Discipline
Managing Multiple Priorities
Human Resource Management
Teamwork Skills, York Technical College

ACHIEVEMENTS: Sigma Delta Pi (National Spanish Honor Society) 1994
Instructor Recognition Award (College of Charleston) 2005, 2006